



**LAND OWNER PETITION FORM**  
**GRAVEL ROAD CONVERSION**

Jefferson County Highway Department  
 3135 Clifty Drive  
 Madison, Indiana 47250  
 812-273-1708

Requested Road to be Converted: _____		
Between Roads: _____ and _____		
Deeded Owner's Name: _____		Date: _____
Address: _____ <small>If mailing address is different, please specify:</small>		
City: _____	State: _____	Zip Code: _____
Email: _____		Phone: _____
<p>Please circle yes or no to the following:</p> <p>I am willing to grant a Right of Way to the Jefferson County Highway Department to allow the County to do the project.          Yes or No</p>		
<p>I have landscaping or trees within the proposed Right of Way.          Yes or No</p>		
<p>I am aware that mailbox relocation may be required.          Yes or No</p>		
<p>I would be willing to accept non-hazardous excess soil materials during construction, and I would be willing to sign a temporary access agreement if necessary.          Yes or No</p>		
<p>I am willing to contribute funding to the project.          Yes or No If Yes, please specify amount: _____</p>		
<p>Please identify any private tiles, drains, or sewers on your property along the proposed Right of Way. This would include septic perimeter tile outlets, legal tiles, field tiles, or culverts. If available, please attach a copy of any maps you may have for our records.          _____</p>		
<p>Have you seen this road section flood or water over top of the road?          Yes or No</p>		
<p>Do you have other reasons that would warrant this road having special consideration?          _____</p>		
<p>I am the owner of the above described property, or have legal authority from the owner to sign this document.</p> <p>Owner(s) Signatures: _____ Date: _____          _____ Date: _____</p>		
<p>The email address listed above will be used for future correspondence between the County and the petitioner. The address listed above is where any Right of Way documentation will be mailed in the event that the project is selected for design.          Submitting this application does not guarantee that the requested roadway will be converted from gravel to hard surface. The County Highway Department in conjunction with the Jefferson County Commissioners will review all applications received in a given year and prioritize based on the scores and available funds. Please note that all forms and documentation are due by the first Monday in June of each year.</p>		