

Resolution No- 2022-09

RESOLUTION OF THE BOARD OF COMMISSIONERS ESTABLISHING THE JEFFERSON COUNTY HEALTH AND HUMAN RELATIONS COMMISSION

WHEREAS the Board of Commissioners of Jefferson County wishes to establish a Health and Human Relations Commission to support the promotion and development of a community which functions as one with equality and dignity for each citizen of Jefferson County; and,

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. Health and Human Relations Commission. It is the desire of Jefferson County Indiana to promote public health, welfare, and security. Therefore, the Board of Commissioners (Commissioners) now establishes the Jefferson County Health and Human Relations Commission (Commission) to promote positive human relations, respect, and the integrity of every individual.

SECTION 2. Number and Appointment of Commission. The Commission shall consist of seven (7) members. All appointees to the Commission should represent community members who are engaged in promoting health and/or anti-discrimination in the community. All appointees must be residents of Jefferson County.

A. Initial Membership:

The Board of Commissioners shall appoint four (4) Commission members, one (1) of whom shall be designated as a "Board of Commissioners' Appointee," to serve an initial two (2) year term. The Board of Commissioners shall appoint three (3) members, one (1) of whom shall be designated as a "Board of Commissioners' Appointee." To serve an initial one (1) year term.

B. Ongoing Membership: Thereafter, the Board of Commissioners shall appoint two (2) "Board of Commissioners' Appointee" members following the completion of a term or a vacancy. The remaining five (5) Commission members will be nominated by the existing Commission members to the Board of Commissioners for appointment following the completion of a term or a vacancy. and Members will serve two-year terms.

SECTION 3. Commission Nominations. Each nomination made by the Commission shall: 1) consider all applications received at least two weeks before appointment, 2) attempt to nominate members of the community to create a Commission that is reflective of the demographics and culture of Jefferson County, including, comprehensive representation of age, gender, socioeconomic status, ethnic background, culture, and religion, and 3) consider the prospective Commission members knowledge, experience, and causes of tension and conflict. Prospective members shall have demonstrated a commitment to fostering better human relations in Jefferson County. Public notice and shall be given on when the Commission intends to nominate members to the Commission. Any application form shall be accessible by the public, as required by law. A record shall be kept of all applications filed for one year.

SECTION 4. Term of Office. Each Commission member shall serve a term of two years.

SECTION 5. Vacancies. A vacancy shall occur on the happening of any of the following events before the expiration of the term:

1. Death of the incumbent.
2. Resignation of the incumbent.
3. Removal at the pleasure of the appointing or nominating authority.
4. Ceasing of the incumbent to be a resident of Jefferson County; or
5. Incumbent's absence from more than one-third of the regularly scheduled meetings in any 12 months or three consecutive regular meetings. When a vacancy occurs as the result of missing one-third of regularly scheduled meetings in one 12-month period or three consecutive regular meetings. Vacancies shall be filled by the applicable nominating or appointing authority specified in Section 2.

SECTION 6. Organization.

1. Officers. The Commission shall select annually from its membership a Chairperson and a Vice-Chairperson and any other officers it deems necessary.
2. Rules. The Commission shall prepare and adopt the necessary rules and regulations for the conduct of its business. These rules and regulations are to be approved by the Board of Commissioners.
3. Quorum. A majority of members currently appointed to the Commission shall constitute a quorum. A majority of members shall be required to carry any motion or proposal.
4. Minutes. The Commission shall keep written minutes of its meetings, a copy of which shall be filed with the Secretary of the Board and the Board of Commissioners.
5. Meetings. The Commission shall establish a regular meeting schedule and shall give public notice of the time and place of meetings. All meetings of the Commission, including any ad hoc committees or other committees appointed by the Commission, shall be open and public and all persons shall be permitted to attend any meetings of the Commission, including any ad hoc committees or other committees appointed by the Commission. The location of Commission meetings, including those of any ad hoc committees or other committees appointed by the Commission, shall be determined with consideration for equal and fair access for persons residing in all areas of the County, and for geographical, social or economic interest in matters to be considered at a particular meeting.

SECTION 7. Establishment of Committees.

1. Ad Hoc Committees. The Commission may appoint committees to carry out the functions and duties of the Commission. Any committee appointed shall consist of not fewer than three members, including at least one Commission member. The actions and recommendations of committees shall not be deemed the action of the Commission and shall in no way bind the Commission or its members. The committee shall cease to exist on completion of its assignment.

2. Volunteer and Consultant Services. The Commission may benefit from the services of volunteer workers and volunteer consultants who serve without compensation or reimbursement of expenses. Service from an individual as a volunteer worker or volunteer consultant shall not be considered as service for or employment by the County.

SECTION 8. Compensation. Members of the Commission shall receive no compensation.

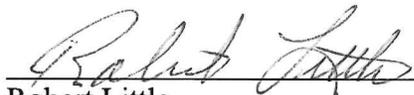
SECTION 9. Duties and Responsibilities. Within ninety (90) days of all members of the Commission being appointed and confirmed, the Commission members shall draft and approve by simple majority the duties and responsibilities of the Commission, subject to approval by the Board of Commissioners. Said duties and responsibilities may be updated or amended as needed by a simple majority vote at a thirty (30) day noticed meeting, subject to approval by the Board of Commissioners.

SECTION 10. Non-County Funding. The Commission may, with the approval of the Board of Commissioners, apply for donations, grants, or other funding from public or private sources to provide for program costs of the Commission.

ADOPTED, THIS THE 5 DAY OF May 2022.

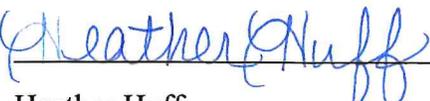
THE BOARD OF COMMISSIONERS OF THE  
COUNTY OF JEFFERSON, STATE OF INDIANA:

  
\_\_\_\_\_  
David Bramer

  
\_\_\_\_\_  
Robert Little

  
\_\_\_\_\_  
Ron Lee

ATTEST:

  
\_\_\_\_\_  
Heather Huff

JEFFERSON COUNTY AUDITOR